

Jessica Moore

Inventory Control Specialist | Cycle Counts, Accuracy & WMS Management

Atlanta, GA

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inventory

SUMMARY

Inventory Control Specialist with 3.5 years of experience managing inventory accuracy for a 450,000 sq ft e-commerce fulfillment center carrying 18,000 SKUs. Raised inventory record accuracy from 96.8% to 99.4%, reduced shrink by 38%, and cut cycle-count labor hours by 25%. Skilled in cycle counting, reconciliation, WMS, root-cause analysis, and ERP reporting.

SKILLS & SYSTEMS

INVENTORY CONTROL

01

Cycle Counting, Physical Inventory, Variance Analysis & Reconciliation, Slotting, ABC Analysis, Receiving & Putaway Audits, Shrink Reduction, Min/Max Replenishment

SYSTEMS

02

Manhattan WMS, SAP, NetSuite, Oracle WMS, RF Scanners, Excel (Pivot, VLOOKUP, Power Query), Power BI Basics

COMPLIANCE

03

5S, SOP Development, OSHA Safety, FIFO/FEFO, Lot & Serial Tracking

EXPERIENCE

Inventory Control Specialist

Jun 2023 – Present

Peach State Fulfillment — Atlanta, GA

- Manage inventory accuracy for 18,000 SKUs in a 450,000 sq ft fulfillment center; raised record accuracy from 96.8% to 99.4%.
- Designed a velocity-based cycle-count program that reduced counting labor by 25% while improving count coverage to 100% of A-items monthly.
- Cut inventory shrink by 38% (\$215K annually) through root-cause analysis of variances and process audits.
- Reconciled WMS and ERP discrepancies for 1,200+ variance investigations per quarter within 48 hours.
- Trained 25 associates on cycle counting, scanning, and receiving standards; created 15 SOPs.

Inventory Associate

Jul 2022 – May 2023

Southeast Retail Logistics — Marietta, GA

- Performed daily cycle counts on 600+ locations with 99% accuracy.
- Resolved receiving and putaway discrepancies, reducing misplaced inventory by 30%.
- Supported two annual physical inventories involving 40 associates and zero material variance findings.
- Maintained location labeling and slotting changes for 3 warehouse zones.

SELECTED PROJECT

Slotting Optimization: reorganized 2,500 fast-moving SKUs by velocity, shortening pick travel by 17% and improving pick accuracy by 1.2 points.

EDUCATION

Associate of Applied Science in Logistics & Supply Chain Management

Georgia Piedmont Technical College — Clarkston, GA

2022 | GPA 3.7

CERTIFICATIONS

- APICS Certified in Production and Inventory Management (CPIM) — Part 1 Passed
- OSHA 10-Hour General Industry
- Powered Industrial Truck (Forklift) Operator Certification