

Olivia Bennett, PMP

Project Manager

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\$34M

Projects delivered

8 of 9

On time

<3%

Budget variance

PROFESSIONAL SUMMARY

Project manager with 4 years of experience delivering energy and infrastructure projects up to \$12M. PMP-certified, with a record of on-time, on-budget delivery, stakeholder alignment and risk management.

CORE SKILLS

Project planning and scheduling

Budget and cost control

Risk management

Agile and waterfall

MS Project / Primavera

Stakeholder engagement

Procurement

Change control

PROFESSIONAL EXPERIENCE

Project Manager, Prairie Energy Services *Calgary, AB | Feb 2023 – Present*

- Delivered 9 projects totalling \$34M, 8 on time and within 3% of budget
- Cut schedule overruns by 20% with weekly critical-path reviews and risk registers
- Led cross-functional teams of up to 25 engineers, contractors and vendors
- Introduced a stage-gate process adopted across 3 business units

Assistant Project Manager, Summit Infrastructure Group *Calgary, AB | Jun 2021 – Jan 2023*

- Coordinated a \$6.5M facility upgrade delivered 2 weeks early
- Managed change orders worth \$800K with documented approvals

EDUCATION

- Bachelor of Commerce, Operations Management – University of Calgary (2020)

LICENCES & CERTIFICATIONS

- Project Management Professional (PMP) – PMI
- Certified ScrumMaster (CSM)
- H2S Alive and COR Safety Training